

PTA Meeting Minutes: September 24th, 2018

I. Welcome and President's Report: Elizabeth Mulheisen

- I. Meeting called to order at 7:05pm
- II. Thank you for coming out to the first meeting!
- III. Introductions of executive board members
 - I. President - Elizabeth Mulheisen
 - II. Treasurer - Angela Maeso
 - III. Secretary - Nicole Sauerwald
 - IV. VP Fundraising - Jeanne Winterburn
 - V. VP of Social - Jennifer Tietz
 - VI. Membership - Tiffany Vosburg and Kathleen London
 - VII. Members-at-Large - Liz Czarnik and Leslie Eyster
 - VIII. Historian - Paula Heckmann
- IV. PTA meetings are every 2nd Monday of the month, childcare is provided to help you attend
- V. PTA does a lot for the school
 - I. Cultural arts assemblies, numerous events during the year, classroom enrichment materials and activities, staff support, among many other things
 - II. PTA committees are represented in the Great Room during the social and meeting looking for volunteers as well as Chris Bibbs from Boy Scouts
- VI. PTA board members will wear green shirts to be more visible with their names on the back
 - I. Chairs may purchase shirts for \$5

II. Treasurer's Report: Angela Maeso

- I. Board met in August to create proposed budget for the current year
 - I. We must vote to approve the proposed budget; below corrections discussed and approved
 - I. Rachel Forsyth would like STEM money added back to budget minus expenditures made last year
 - II. Philanthropy is misspelled and will be corrected
 - III. August minutes need to be updated to include Oak Ridge Runners again at the request of teachers; Colin Hall will be the teacher advisor
 - IV. Training and education line item was added for at least one board member to attend the state PTA meeting and the national PTA meeting if possible
- II. For any events where you will be purchasing items as a chair/co-chair, please use the reimbursement forms with an attached receipt and a clear description of the expenses.
 - I. Forms are available on the PTA website and in the volunteer room
 - II. Forms should be pinned to the bulletin board and reimbursement checks will be pinned within 1-2 weeks
- III. Any events taking in money must use the event tally sheet
 - I. Forms are available on the PTA website and in the volunteer room

- II. Submit form with all monies collected and two signatures to Angela Maeso ASAP after event

III. *Principal's Report: Jason Parrott*

- I. Thank you for attending despite being delayed due to power outage!
- II. New staff members this year
 - I. Mrs. Doody - 5th grade teacher
 - II. Mr. Letkiewicz - 3rd grade teacher
 - III. Mrs. Wooley - Academic Support
 - IV. Mrs. Manning - Learning Support Specialist
 - V. Tammy Martin - Title I Interventionist
 - VI. Nicole Reynolds - Restorative Practice Coach
 - VII. Steve Barrett - Daytime Custodian
- III. 8th year being principal, 8th ice cream social
 - I. Loves the ice cream social; great way to get new parents out to learn about the PTA
 - II. More people present than normal, which is nice to see!
- IV. Please try to attend meetings and bring others with you to take part in PTA meetings
 - I. The PTA is responsible for a large portion of the events during the year and volunteering can be very rewarding

IV. *Teacher Representatives: Lois Mann and Rachel Forsyth*

- I. Rachel new teacher representative this year
 - I. Teaches 5th grade, has held every PTA board position except VP of Fundraising
 - II. Just finished NWA testing for her classroom/most of 5th grade
 - III. First 5th grade field trip soon
- II. Lois teaches kindergarten
 - I. First kindergarten field trip soon
 - II. Hopes to have lots of new faces at meetings

V. *School Board Liaison: Allison Sykes*

- I. Was formally liaison to the middle school
- II. Bond monies being used to update various buildings in the district
 - I. High school athletic plaza finished; tennis courts being finished now
- III. Board was audited and had no issues, consistent with past years
- IV. Also represents Royal Oak Youth Assistance
 - I. Fundraiser on Friday, 9/28 at the Farmers Market

VI. *Committee Reports*

- I. *Volunteers - Liz Czarnik (Elizabeth Mulheisen in place, Liz not present)*
 - I. Volunteer meeting on Friday, September 28, 2018, 8:30am in the Great Room
 - I. Gives general info about being a volunteer in the school
 - II. Geared toward new volunteers, but all are welcome
 - III. Goes over rules of conduct for in school volunteers

II. Fun Run - Jeanne Winterburn

- I. Last year had some kinks since the Get Movin' Crew doesn't come out to cheer on students anymore, but overall it went well and the kids had fun
- II. New events during the fun run this year
 - I. Hawaiian theme, kids can wear luau items with their class color shirts
 - II. Royal Oak High School mascot Raven will be at event to cheer on runners
- III. All of the money raised helps fund all of the events during the year
 - I. We are non-profit, all money goes toward the kids
 - II. Advertising helps raise money
 - I. Post on Facebook once a week, send emails, etc.
 - II. In-person donations can go to teachers or in the blue PTA mailbox
 - III. Online donations through each child's personal page
 - IV. Would be great if we can reach \$50 per child average
- IV. Need volunteers, at least 15 people
 - I. Can watch the event and cheer on your child during event
- V. Event date is 10/9, rain date 10/10

III. Green Team - Michelle Wicke

- I. Many volunteers needed, mostly in the lunchroom during lunch periods
 - I. Most items are bagged up and put in recycling bins here
 - II. Trays are bagged and sent to SOCRRA once a week
 - III. Great way to interact with the kids and help the environment
- II. Recycled halloween costume sale
- III. School garden with bat houses
- IV. Certified green school
- V. Recycle grocery bags and markers

VII. Announcements

- I. No new announcements

VIII. Old Business

- I. No old business

IX. New Business

- I. Adoption of budget
 - I. Angela Maeso makes a motion to approve budget with stated changes
 - I. Seconded by Rachel Forsyth
 - II. Approved by majority consent, unopposed

X. Adjourn

Communication

Check out our PTA website at www.ptaoakridge.com
Amanda Muckenthaler is the chair for Communications
Oak Ridge Facebook page: Oak Ridge PTA Closed Group
PTA newsletter online and emailed once weekly
Next meeting is Monday, Oct. 8, 2018 in the Media Center. Free childcare!